

**Rizvi Education Society's
RIZVI COLLEGE OF ARTS SCIENCE & COMMERCE,
Bandra (W), Mumbai 400 050.**

**Instruction, Procedure & Schedule of Admission of Academic Year 2017-2018
INHOUSE AND MINORITY QUOTA**

F.Y.B.A / B.Sc / B.Com. / B.MM. / B.M.S. / B.B.I. / B.A.F /B.Sc - Computer Science / B.Sc – IT.

The admission for the above classes will be granted for the year Ac. year 2017-2018 as per the following schedule. Students are directed to follow the process carefully.

Instruction

1. Students have to fill the college admission form ONLINE after purchasing admission voucher from office counter as well as University registration form as per University guidelines to be filled on website mum.digitaluniversity.ac.
2. They must fill the details of Name, percentage Category, No. of attempts and year of passing properly as per the norms prescribed by the University of Mumbai.
3. They should submit Printout of Pre admission online form of University along with Xerox copies of Mark sheet (all attempt) and category certificate (if any) at the time of admission.
4. Students who have passed HSC examination with **more than one attempt** they should fill their percentage as **35%** only.
5. They should see the Merit List displayed as per the schedule of admission and if their name appears in Merit List then bring print out of admission form along with documents as under, verify the admission form at verification counter. Pay the fees on the fees counter.
6. Admission will be granted first in aided division after filling the aided division admission will be granted in unaided division for which fees is different.
7. For further details please visit University website www.mu.ac.in & college website www.rizvicollege.edu.in.
8. "NO ADMISSION WILL BE GRANTED IF STUDENT'S DOES NOT BRING UNIVERSITY REGISTRATION FORM".

Sale of Admission Forms	31 st May,2017 to 15 th June, 2017
Pre Admission registration (Univ. of Mumbai)	01 st June to 16 th June,2017
First Merit List	16 th June, 2017 (Evening)
Payments of Fees(First Merit List)	19 th & 20 th June, 2017
Second Merit List	20 th June, 2017 (Evening)
Payments of Fees(Second Merit List)	21 st & 22 nd June 2017

Fees Collection: Timing: 10:00 a.m. to 1:00.p.m. & 1:30.p.m. to 2.30.p.m.

Fees chart

Class	Aided Division / Subject	Unaided Division / Subject
F.Y.B.A / B.Com	Rs. 6,485/-	Rs. 11,060/-
F.Y.B.Sc	Rs. 7,685/-	-
F.Y.B.B.I	-	Rs. 18,230/-
F.Y.B.A.F	-	Rs. 18,230/-
F.Y.B.M.S	-	Rs. 17,930/-
F.Y.B.M.M.	-	Rs. 17,930/-
F.Y BSC (IT)	-	Rs. 23,626/-
F.Y.BSC (CS)	-	Rs. 27,265/-
Reserved Category	FY.BA/B.COM Rs. 3565/- FY.B.sc Rs. 3965/-	-----

Requirement:

Attached documents as mentioned in Admission Form.

Note:

1. **Reserved Category:** They should fill up the form for the free ship available in the College office with all the required documents for claiming free ship at the time of admission.
2. **IInd Term Tuition fees** as per (university circular No./CONCOL/FEE 164-A of 2010) of Rs.5000/- should be paid by the student in Oct/Nov. (For Self - Financed courses only)
3. They should deposit the fees on the prescribed date of the program. Those who fail to follow the above instructions will forfeit their right to admission.
4. Bring the exact change for the payment of fees. Cheque Payment will not be accepted.
5. Students are required to submit copy of University Registration form along with College Admission form.

I/c PRINCIPAL