Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	RIZVI EDUCATION SOCIETY'S RIZVI COLLEGE OF ARTS, SCIENCE AND COMMERCE
Name of the head of the Institution	Dr. (Mrs.) Anjum Ara M. K. Ahmad
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02226480348
Mobile no.	8451046220
Registered Email	principal.asc@rizvicollege.edu.in
Alternate Email	anjumahmed8@gmail.com
Address	Rizvi Complex, Off Carter Road, Bandra (West)
City/Town	Mumbai
State/UT	Maharashtra
Pincode	400050

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Ashfaq Khan /Mrs. Shweta Dubey
Phone no/Alternate Phone no.	02226480348
Mobile no.	9920246341
Registered Email	principal.asc@rizvicollege.edu.in
Alternate Email	iqac@rizvicollege.edu.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.rizvicollege.edu.in/pdf/related-document/AQAR%202018-19.pdf

4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.rizvicollege.edu.in/pdf/related-document/Tentative%20calendar%202019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.84	2011	16-Sep-2011	15-Sep-2016

6. Date of Establishment of IQAC	20-Apr-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

One Day Workshop on 'Effective Use of Google Drive for Teaching Staff'	24-Sep-2019 1	40
Orientation/Induction Programme for First Year Degree College Students	30-Sep-2019 2	370
Foreign Delegate Visit to the college by Urban Bossard Rektor Schulen Baar , Switzerland	12-Oct-2019 1	127
Short Term Certificate Course on Advanced Tally, Advanced Excel and GST	10-Nov-2019 20	27
One Day Workshop on NET/SET Examination (Commerce)	28-Nov-2019 1	66
One Day Workshop on How to become a Successful Entrepreneur	16-Dec-2019 1	100
Skill Enhancement Training Programme on Digital Marketing	19-Dec-2019 2	90

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NA	NIL	2020 00	0

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Teachers received Minor Research Project from University of Mumbai. Tabs enabled attendance was initiated. In house publication of International Journal of Research. Teachers recognition and award ceremony on the Teachers Day.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Modernization of Library	**Library was developed and maintained as one of its kind in the city of Mumbai**
Develop Library for Specially Abled Children	**Library is equipped with latest software which are designed for specially abled children**
Having interactive system in library	**Library is equipped with the interactive system**
Organization Mega Cultural and Social event	**Jashne Rizvi, Womens day, Marathon for Cancer patients etc are initiatives taken up by the management**
Promoting Teaching Staff for Publication and applying for Projects	**Number of publications along with University of Mumbai Minor Research Projects were contributed by Teaching Staff**
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development Committee	**20-Mar-2021**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**

Date of Submission	18-Nov-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	1. Digital attendance: The teachers would use Tabs to take attendance of the students in the attendance app developed by Digital Edu. Attendance reports were generated and shared with students, Parents and teachers. 2. Digital Admission Process. 3. Digital Feedback Process from Students 4. Parent's Interaction Portal to get the information about their wards attendance and various activities of the college. 5. Office administration. 6. Students database for processing students' details. 7. Installation of digital notice boards in the college campus. 8.Communication of important information to stakeholders through college website, SMS and conventional notices. 9. Library automation and barcode system used in college library. 10. Upgradation of the college website. 11. Installation of Digital (RFID) Attendance system in library for better management of students' attendance.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Effective curriculum delivery is the prime focus of the institution. Therefore, the institution has digitized its classrooms. Classrooms are equipped with the infrastructure to enable teaching through ICT and the teachers are encouraged to update and train themselves in effective teaching- learning methodologies. The mechanism for curriculum delivery begins with the distribution of the time table before the beginning of the academic year. The Time -Table committee of the college provides the departmental time-table via email to the departmental heads and the departmental heads prepare the individual time-table and email it to the IQAC. Hard copies of these individual time-tables are submitted to the time- table committee after procuring signatures of the concerned faculty of the department and the Principal. The teachers submit teaching plan to the IQAC through email for the entire academic year and also submit scan copies of the syllabus completion report duly signed by the head of the department at the end of the academic term. An Induction cum Orientation Programme is conducted at the beginning of the academic year for all the first year students. The programme is conducted for each division of every class by the teachers allotted for the programme. A Notice with the schedule and the name of the faculty members allotted class-wise for the programme gets circulated among the staff and the students. In the programme, students are introduced to the

subject teachers and the details of scholarships available. They are also oriented towards the examination system along with optional/elective subjects available, the attendance rules of the college, facilities available at the college, grievance handling procedures including anti-ragging, code of conduct for discipline and students' related committees of the college. The College has an efficient Lecture Monitoring Committee to see that no class room is going free. College emphasizes on student - centric learning and therefore the class rooms are equipped with LCD Projectors and White-Screens to enable teachers to avail ICT in teaching for better comprehension of the subject. The classrooms also have white board for traditional teaching methodology in the case of subjects like Accounts and Mathematics where ICT may not be of much help. To maintain classroom discipline, CCTV Cameras are installed in all the classrooms and are monitored from the Principal’s cabin. Many teachers prepare Power Point Presentations and share the same with students in the students’ ‘Whatsapp’ group for their benefits. Feedback from the students on teachers and the curriculum on ten point scale on ten questions are taken on a regular basis. Teachers who score fewer points in the feedback are called by the Principal and asked to improve their classroom teaching. An effective Attendance and Mentoring Committee looks into students’ attendance, academic performance, academic and personal issues. Every class has one mentor accessible to students for guidance, counselling and grievances. The monthly attendance report is displayed by the mentor in the class and is sent to the students through MIS. Remedial lectures are also engaged for academically weak students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Short term Certificate Course on Advanced Tally, Advanced Excel and GST	NIL	10/11/2019	8	To enable students to use Advanced Tally, Advanced Excel and GST efficiently	Efficiency in Advanced Tally, Advanced Excel and GST
Spoken Tutorial on Python 3.4.3	NIL	01/07/2019	8	To enable students to get proficiency in Python 3.4.3 language	Proficiency in Python 3.4.3
Spoken Tutorial on Java	NIL	01/07/2019	8	To enable students to get proficiency in Java language	Proficiency in Java language
Spoken Tutorial on C and Cpp	NIL	01/07/2019	8	To enable students to get proficiency in C and Cpp language	Proficiency in C and Cpp language
Spoken	NIL	02/01/2020	8	To enable	

Tutorial on Python 3.4.3	students to get proficiency in Python 3.4.3 language	Proficiency in Python 3.4.3

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	130	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Soft Skill Development	02/03/2020	16
Campus to corporate Drive	03/03/2020	18
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Computer Science and Information Technology	8
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Process: 1. Student Feedback: It was obtained digitally by giving a link. The subcategories of feedback taken were on a. Teachers b. Syllabus c. College infrastructure and d. facilities Feedbacks were obtained on 5 point scale. 2. Alumni Feedback: was obtained in Alumni meet. 3. Parents Feedback: A structured questionnaire was prepared and given to parents in Departmental 'Teacher Parent Meet' conducted by the departments. Analysis 1. Student Feedback: A. Teacher feedback given by students was analysed on the basis of class, division and subject. This analysis was gauged around areas like punctuality, temperament etc. Class wise, Division wise and Subject wise averages were obtained per teacher to know their performance. B. Feedback on infrastructure and facilities also gauged around admission process, library facilities etc. Averaging was done to arrive at conclusions. 2. Alumni Feedback: is reviewed by the Principal, Vice Principal along with office bearers of Alumni Association. 3. Parents' Feedback: is collected on staff, administration and infrastructure of the college. Collected feedback is discussed among the department members and is conveyed to the Principal during department meeting with the Principal. Utilisation of feedback 1. Student Feedback: A. feedback is conveyed to the teachers by the Principal to improve their performance. B. Syllabus related feedback is reviewed and informed to the University authorities by teachers during syllabus revision meetings, workshops.C. Feedback on college infrastructure and facilities is reviewed by the Infrastructure Committee of the college and necessary steps are taken for the same. 2. Alumni Feedback is utilized to enhance their collaboration and cooperation in various activities of the college. Further steps are taken to strengthen Alumni Association through innovative programmes, sponsorship and so on. 3. Parents Feedback: is used by the departments to understand needs of the students and improve their results.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Accounts	120	78	66
BSc	Information Technology	72	145	38
BSc	Computer Science	120	139	51
BA	Mass Media	72	152	41
BCom	Banking and Insurance	72	68	31
BCom	Accounts and Finance	72	137	49
BCom	Management Studies	144	516	125
BCom	Commerce	640	1095	595
BSc	Science	144	166	84
BA	Arts	144	218	130

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1345	58	50	0	1

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
50	47	14	33	0	12
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Mentoring is done at two levels: A. Teacher 1. Each class has a Class - Mentor. 2. College conducted induction program for First Year students on the following topics: ? Introduction of college ? Various college committees ? Various activities conducted by the college and faculties ? Examination pattern 3. Faculty teacher guides Third Year students about specialized subjects during their curriculum and career opportunities in concerned subjects. 4. Organisation of Skill Development Workshops for the employability enhancement of the students. Details are as follows: a) Soap Making (Dept. of Chemistry) b) Financial Literacy and Internship Program Initiative (Career Guidance and Placement Cell) c) Entrepreneurship Program (Entrepreneurship Cell, Career Guidance and Placement Cell) d) Empowerment of Women and Girls working in retail sector (Career Guidance and Placement Cell) e) Training for Teaching skills (Career Guidance and Placement Cell) f) Workshop on Entrepreneurship : “How to become a successful Entrepreneur” (Entrepreneurship Cell) g) Workshop on Digital Marketing (Entrepreneurship Cell) h) Participation in B - Plan Championship Contest held at IIM Bangalore (Entrepreneurship Cell) i) Short Term Certificate Course: Advanced Tally, Advanced Excel ,GST (Dept. of BB) i) Short Term Course on “Soft Skill Development” (Dept. of BAF) j) Vocational Course in Bioaesthitic (Dept. of Botany) k) Workshop on “Advanced Microsoft Excel” for students and teachers (Dept. of Mathematics) l) Certificate course in Python 3.4.3, Java C and CPP (Dept. of CS and IT) 5. Placement Cell conducted guest lectures and workshops for better career opportunities for the students. Details are as follows: a) Campus to Corporate Careers (C2C) Program b) NIIT Campus recruitment c) BSE CSR project d) Placement Drive by “Endurance International Group” (Dept. of CS) 6. Advice and need based mentoring is done on academic and personal issues of the students. B. Counselling Rizvi College believes in Quality mentoring. Our Constitution is structured by class mentor for each division in all streams. Every mentor is magnanimous and accordingly they train and guide the students, notice the sharp spark of creativity and encourage them in setting goals for their professional career. Importance of Mentoring: Mentoring is the need of hour. Advanced techniques have created a strong and huge i-wall in the relationship within the family. It is the mentor who takes personal interest, motivate the students, gives emotional support, developes positive attitude towards life and builds confidence. Effective mentoring : Our college calls for regular meeting of mentors with specific agenda viz. ? Setting up role model ? Appoint a trusted full time counsellor ? Prepare specific question prior to meet ? Have regular follow-up ? Synchronize the ability, aptitude with activity and action Our students fearlessly approach the mentors because they see in them ethics of great responsibility, wisdom and always willingness to share knowledge with mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3044	47	1:65

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	43	7	12	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	2C00531	I	02/01/2020	10/01/2020
BSc	S0125	V	05/10/2019	12/10/2019
BA	A0135	V	07/10/2019	15/10/2019
BCom	C0145	V	05/10/2019	12/10/2019
BSc	S0123	III	18/11/2019	25/11/2019
BSc	S0121	I	18/11/2020	25/11/2019
BA	A0133	III	18/11/2019	25/11/2019
BA	A0131	I	18/11/2019	25/11/2019
BCom	C0143	III	18/11/2019	25/11/2019
BCom	C0141	I	18/11/2019	25/11/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The orientation programmes are conducted at the beginning of the semester as per guidelines. The institution conducts Periodic Major Tests for students undertaking major subjects on behalf of the University. The institution has a reputation of conducting fair examinations, providing strict vigilance and having a transparent system of marking. Teaching plan is made well in advance taking into account the preparation of the students for their final examinations by utilizing the syllabi in such a way that the courses are covered in a planned way and the students are tested consistently throughout the session by holding of periodic major test. Students are evaluated overall on the basis of performance in the final/semester-end examination. However, by taking cognizance of student’s participation in various co-curricular and community service, they are made to appreciate that success in rote learning is not the only measure of achievement. Emphasis is placed on the all-round development of the student’s personality through active engagement in classroom discussions and extracurricular activities. Remedial Classes are conducted for the slow learners, absentees.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Examinations are conducted by the University of Mumbai from time to time as per the dates and schedule prepared in advance by keeping in consideration the time required by teachers in completion of syllabus.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.rizvicollege.edu.in/related-document.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
A0136	BA	Arts	55	48	82.27
S0124	BSc	Science	78	75	96.15
C0146	BCom	Commerce (Accounts and Management)	322	301	93.47
2C00456	BCom	Accounts and Finance	52	52	100
2C00346	BCom	Banking and Insurance	27	27	100
4O00156	BA	Mass Media	54	51	94.44
2M00156	BCom	Management Studies	112	112	100
1S00156	BSc	Computer Science	57	57	100
1S00256	BSc	Information Technology	49	47	95.92
2C00534	MCom	Accountancy	63	51	80.95

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.rizvicollege.edu.in/pdf/SSSAnalysis%202019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Minor Projects	365	University of Mumbai	204000	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
A pre-placement talk by Silverlink Technologies	CS and IT	08/08/2019
A session on “Angular JS” by Squad Infotech Pvt. Ltd.	CS and IT	23/08/2019
Guest lecture on Ethical Hacking by Mr. SachinDedhia, Founder and CEO Skynet Secure Solutions	CS and IT	13/12/2019
Pre-placement Selection Process for the placement in various companies, in association with Squad Infotech Pvt. Ltd.	CS and IT	13/01/2020
Workshop on Ethical Hacking in association with i3indyatechnologies for National Level CTF event “Cyber Disease” at IIT Bombay	CS and IT	06/02/2019
Employability Training Programmenamed “Campus to Corporate” by an NGO, “Association of Muslim Professionals”.	CS and IT	11/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NA	NA	Nill	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1
Botany	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Mathmatics and Statistics	1	00
National	Commerce	1	00
National	Economics	4	00
National	Sociology	1	00
International	Mathmatics and Statistics	2	6.2
International	Commerce	8	5.35
International	Economics	2	11.21
International	Chemistry	3	2.8
International	Botany	3	00

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	5
Accountancy	1
Botany	1
Sociology	4

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	40	213	10	108
Presented papers	0	1	0	7
Resource persons	2	5	0	33

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Making Bandara for water storage	Gram panchayat, Manor village-Palghar	2	100
Walk for Freedom	NGO-The Movement	2	125
Cancer Awareness Marathon	NGO-Help yourself foundation	2	25
Kolhapur Sangli Flood Relief Distribution	Kurunjwadi, Sangli	1	25
Kolhapur Sangli Flood Donation Drive	Rizvi College NSS unit	1	43
Blood donation camp	Tata Memorial Hospital	1	50
Tree Plantation	Rizvi College NCC Unit	1	12
Environmental Awareness Lecture	Environmental Awareness Lecture	2	25
Road Safety Awareness Program Traffic Police Department	Traffic Police Department	1	21
Swachh Bharat Abhiyan	NCC unit of Rizvi College	1	36

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Volley Ball	Second Prize – Rizvi College NCC Unit	Sainik School, Khadavali	1

Cross Country	Silver Medal	Sainik School, Khadavali	1
Cross Country	Silver Medal	Sainik School, Khadavali	1
Street Play	Third prize	DLLE, University of Mumbai	52

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
AIDS Awareness	Rizvi College NSS Unit	Street Plays HIV Awareness	2	36
AIDS Awareness	Rizvi College NSS Unit	Organizing functions HIV Awareness	2	42
AIDS Awareness	Rizvi College NSS Unit	Rallies HIV Awareness (02 programmes)	2	54
Atmanirbhar Bharat	Ministry of Electronics and Information Technology, Government of India Promote Made in India Products	Promote products made in India	1	17
Cancer Awareness	Rizvi College NCC unit	Lecture	1	14
Run for unity	1 Mah Battalion	Running	1	2
Abolition of Slavery	NGO - The movement team	Rally	1	17
Yoga Day	Ministry of Ayush	Yoga Day	1	21
Workshop on Disaster Management	Rizvi College NCC Unit in collaboration with Civil Defence, Govt of Maharashtra	Civil Defence Disaster Management Training program	4	135
Yoga Day	Joshi Bedekar College	Yoga training and demonstration	1	18

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration

Foundation Course and Accountancy Faculty Exchange	15	NIL	1

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Sharing of Knowledge and Training	Cerificate Course in Advanced Tally, Advanced Excel and GST	ICA, Mumbai	11/10/2019	10/02/2020	26
BBI, BAF and BMS Educational Linkage	Field Trip	Reserve Bank of India Monetary Museum , 91-22-2261n 4043/22610801	28/09/2019	28/09/2019	208
Sharing of Knowledge and Training	Workshop on Digital Marketing	Make Intern, e-Cell, IIM Calcutta	19/12/2019	20/12/2019	90
Sharing of Knowledge	Certificate Course in Python 3.4.3, Java and C and Cpp	IIT Powai, Mumbai	01/07/2019	02/01/2020	104
Participation in National Level E Plan Championship Contest	E - Plan Competition	Make Intern, e-Cell, IIM Calcutta	30/01/2020	31/01/2020	03
BBI, BAF and BMS Educational Linkage	Industrial Visit	Fabisco Industries, Empire Spices and Food Pvt. Ltd. Lokmat Printing Press Keyur Industries	11/02/2020	13/02/2020	91

Economics Educational Linkage	Field Trip	Reserve Bank of India Monetary Museum	28/09/2019	28/09/2019	40

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Squad Infotech Pvt. Ltd.	03/02/2020	Workshops, Seminars and Placement Drives	180
ICA (Bandra West)	10/10/2019	Short term course	22

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5600000	5594300

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SLIM 21	Fully	3.7	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	29303	2952844	360	44496	29663	2997340
	19899	6605579	82	42311	19981	6647890

Reference Books						
Journals	26	887999	0	47470	26	935469
e-Journals	6000	43300	0	5900	6000	49200
Digital Database	1	0	0	0	1	0
CD & Video	105	38194	0	0	105	38194
Library Automation	0	337642	0	217356	0	554998
Weeding (hard & soft)	20723	2420572	0	0	20723	2420572
e-Books	17	66954	0	0	17	66954
Others(specify)	20	466696	0	29591	20	496287

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	239	127	236	10	0	22	23	50	67
Added	43	30	0	0	0	6	0	0	7
Total	282	157	236	10	0	28	23	50	74

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1250000	1207200	560000	553500

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our library encompasses a wide variety of resources for the academic benefit of the students and teachers. From print resources to digital documents, the library caters to the current needs of the readers. To ensure maximum utilization of library, we have library orientation session at the beginning of the academic year to introduce the students to the working of the library, to guide them to access available library resources, hands on training on accessing books through online catalog, searching of e - resources for academic work. Library cards are issued to the students for accessing library books. Computers are available to the students for their project and research work. A register is maintained to keep the log of number of times the computers are used. Daily statistics of books issued and returned is maintained. Usage report of NLIST database is recorded. Teachers are encouraged to bring students to the library for making them aware of their respective subject books available. Educational videos are shown to the students. To provide improved services the library has been renovated. New features are added to the library. The library website is upgraded. Seven more computers are added to the library. Installation of Android kiosk is done to access OPAC. A Digital LED Board, Signage TV and Door access control system, have been installed. Students have been provided with RFID cards. Document scanner to scan question papers and important articles has been introduced. Opletec Clear Reader machine is provided to the visually challenged readers. NVDA screen reader is installed to aid the low vision readers for computer access. The laboratories of Computer Science and Information Technology serve several purposes of diverse groups. The basic purpose is to conduct the practical sessions for the students of first, second and third year of B.Sc. (Computer Science and Information Technology) programmes. The students of the T.Y. B.Com. studying the course of Computer Applications perform the practical. Similarly, students of BMM, BMS, BAF, BBI programmes use the computers for their practical sessions. Many of the degree students avail the facility for making power point presentations for their course work and projects. Apart from this, the laboratory is used for online admissions, where the in house students are given the facility for filling the college and university online forms. They can avail the facility of editing their forms. The faculties of other departments also avail the facilities of the laboratory for academic surfing, setting and printing question papers. The Computer Science Department is also a CAP center, where the inhouse and external faculties undertake assessment of the answer sheets. About 15 Desktop computers are loaded with the application for OSM. The desktop computers and laptops are also provided for the seminars/ workshops conducted by the various departments of the college.

http://www.librarydrdl.com/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Abis A.H.Rizvi Memorial Award and	35	250438

	Rizvi Education Society		
Financial Support from Other Sources			
a) National	Reserved Category Free ship (MAHADBT DIRECT BENEFIT TRANSFER) and Various Trusts	50	73725
b)International	NA	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
BSE CSR project	24/06/2019	89	BSE Institute
Campus to Corporate Careers (C2C) Program	17/08/2019	13	Technoserve Business solution to Poverty
Empower women and girls working in retail	10/08/2019	220	National Yuva Cooperative Society
Management and Employability Skills	02/03/2019	18	Carving Future
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

Techno Serve and Endurance International Group	51	8	Details provided in the attached file	0	7
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	297	B.COM,BAF, BMS,BBI, BMM, B.SC,B.A.	Commerce and Self Finance Courses	NA	M.Com, M.Sc. B.Ed. etc.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Jashn-E-Rizvi	Intercollege Cultural Festival	1500
Inter collegiate Degree Judo(M-W) Tournament	District (Intercollegiate)	100
Inter collegiate Degree Cricket(W) Tournament	District (Intercollegiate)	90
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	U-19 ASIA CUP, SRI LANKA	International	1	0	396577617232	ATHARVA ANKOLEKAR
2019	U-19 ASIA CUP, SRI LANKA	International	1	0	926073713854	VARUN LAVANDE
2019	U-19 ASIA CUP, SRI LANKA	International	1	0	888564363927	SUVED PARKAR
2019	IND VS ENG TOUR,	International	1	0	210554688718	PRAGNESH KANPILLEWA

	ENGLAND					R
2019	NEW ZEALND, ENGLAND, WEST INDIES CRICKRT TOUR	International	1	0	868248026862	JEMIMAH RODRIGUES
2019	ASIAN AGE GAME. BANGLORE	International	1	0	705694860270	VEDANT KUTHE
2019	ASIAN AGE GAME. BANGLORE	International	1	0	730845513397	RAJ PATIL
2019	ATP CHALLENGERS, ITF FUTURES, FENESTA NATIONAL	International	1	0	455539319249	AARYAN GOVEAS
2019	ITF WORLD TENNIS TOUR	International	1	0	704307184373	MIHIK AYADAV
2019	KHO-KHO TEST SERISE, ENGLAND	International	1	0	880440164552	ANIKET POTE

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Council with IQAC had organized Global Education Fair in collaboration with Help Yourself Foundation and Global Opportunities Pvt. Ltd. on Saturday, 7th December 2019 at the auditorium of Rizvi College of Arts, Science and Commerce. More than 250 students attended the fair whereas 184 students showed interest and registered themselves for further procedure. In order to encourage and motivate students towards academic excellence, the class toppers and best student from various extension committees of academic year 2018-19 were felicitated in a Prize Distribution Ceremony organized by the Students Council and Examination Committee on 29th February 2020. It was an acknowledgement and a celebration of all the hard work, sincere efforts and dedication of students towards their studies and towards the Institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

In 2019-20 the Alumni Association of Rizvi College was officially registered. The registration number is E34949 (M). As on date 771 alumni have been enrolled as members. During 2019-20, the alumni contributed Rs. 76345 towards College activities. The annual alumni meet was scheduled in March 2020 but was cancelled due to lockdown.

5.4.2 – No. of enrolled Alumni:

771

5.4.3 – Alumni contribution during the year (in Rupees) :

76345

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Academic Functioning: The College inculcates the culture of collective responsibility among its faculty members and the constitutive departments. The College gives authority and provides operational autonomy at various levels. Under the supervision of the Principal and the Vice Principals the Heads of the Departments are empowered and the departments are provided with academic autonomy, which is a concrete step towards an effective decentralized governing system. Each department is given freedom to prepare its own academic planner and schedule of activities, Timetable, designing and assigning of students projects, to conduct workshop/hands on training programs/guest lectures in areas prioritized by the departments. Administrative Functioning: The office administrative responsibility, distribution and monitoring are handled by the office superintendent in tandem with the college authorities. Though budget preparation is an administrative responsibility, individual budgets are also prepared at the departmental level and the final budget is prepared based on departmental inputs. Different statutory and non-statutory sub committees are formed consisting of representatives from all stakeholders of the college for coordinating important administrative and academic activities of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Curriculum for the various UG and PG courses is framed by the University of Mumbai. It identifies the educational strategies by which the curricular quality can be improved and objectives will be achieved. While working within the curriculum designed by the University, we give weightage to the academic improvement and at the same time give sufficient time for the overall development of students by encouraging them to work in various forums of the college such as Student’s Council, NSS, NCC, WDC, DLLE, Magazine committee, Avishkar committee, Cultural committee etc. Many of our teachers are members of the Syllabus Framing Committee and the Board of Studies.

	Teachers are allowed to attend various workshops and seminars related to their syllabus. They are also encouraged to participate in faculty development programs, work as research guides and take research projects.
Teaching and Learning	The institutional Academic Calendar and Teaching Plans are prepared to ensure that academic activities are well planned. The Institutional Academic Calendar is published in college prospectus and displayed on the college website. Apart from the lecture method of teaching, field studies, study tours, group discussions and other interactive methods are also practiced intensively to facilitate better learning. IQAC promotes innovations in teaching learning methods such as encouraging teachers to use ICT tools. Teachers conduct studies on the growth of students as well. For academically weak students, remedial classes are conducted and for advanced learner students they are assigned difficult level problems which are prescribed in reference books. Science department conducts test series for better performance in exams. Students feedback on teachers is conducted annually based on the Questionnaire prepared by the Feedback Committee. The feedback is shared with the teachers.
Examination and Evaluation	The Principal, Vice Principals and Examination Committee are responsible for preparing the time table for conducting the Semester end examinations for Regular and ATKT students and declaration of results. The college conducts all the examinations strictly as per the University of Mumbai norms. The Principal and Examination Committee conduct periodic meetings with staff members for the smooth functioning of the examinations and evaluations process prior to the commencement of examination and after the evaluation of answer-books prior to the declaration of results. Information regarding setting and submission of question papers, supervision duties, rules of answer sheets evaluation and rules for moderation is intimated timely to all staff members.
Library, ICT and Physical Infrastructure / Instrumentation	Institution on a continuous basis place emphasis in enhancing the working

and learning environment for teachers and students and with the same there has been an enhancement in the working environment of Library, ICT and other Physical Infrastructure of the college in the academic year 2019-20. Library: To provide improved services to the readers, the library was renovated. Many new equipment and features were introduced. The library website was developed to give 24x7 remote accesses to library e - resources. Seven more computers were added to give readers access to internet facilities. The computer area has 22 computers for teachers and students educational activities. Installation of advanced features such as Android Kiosk, Digital LED Board, Signage TV and Document Scanner. Books are issued on RFID enabled college identity cards. A special section has been provided for the Specially Abled users, for their academic purpose. Optelec Clear Reader machine is provided for blind readers. NVDA screen reader is installed in the computer to aid the low vision readers to use the computer. Our computer science student has developed in-house software for the library to keep record of student’s daily usage of library computers. ICT: College has two different laboratories one for Computer Science students and the second one for Information Technology students. Both laboratories have interactive boards and other necessary accessories, and internet connectivity for seamless function. In addition to providing Practical-hand on experience to students, both internet connected computer laboratories are used for multiple activities, teachers and students use computer laboratories for research purposes, Admin staff makes use of the same for online admission purposes. The computer lab is used for online assessment of answer books (OSM) of final year students. Fully equipped computer laboratories are also used for conducting seminars, conferences and workshops by other Departments. Physical Infrastructure: The College has an air conditioned seminar room with LED projector and proper lightning facilities the same is used by many departments for conducting seminars and conferences. The College has four well

	equipped and spacious Science laboratories. All classrooms are spacious and well ventilated with proper lighting facilities and a good number of ceiling fans. Every classroom has an in build three pin electric power supply and white board. Wooden furniture, specifically designed from students perspective with bag storage space. Almost every classroom is equipped with an LCD projector, white board screen and computer setup. CCTV cameras are installed in every classroom and at various locations for security purposes. Intercom set up in all laboratories and electronic displays at various locations in the college. For important notifications, the college has installed a Public announcement system on every floor. In addition to the above mentioned areas, college has extra facilities for staff and students, facilities such as large auditorium, air conditioned, spacious, furnished staff room, canteen, gymkhana equipped with fitness machines, ladies common room with sanitary pads dispenser, clean and hygienic toilets for staff and students, two lifts-one automatic and second manual, two and four wheeler parking area in the premises for staff vehicle and outside college for students.
Research and Development	The Management and the Principal encourage and promote research among faculty members. Teachers are encouraged to participate and present papers in seminars and conferences at National and International levels. The college also motivates teachers to pursue quality research in their respective fields. To create a research atmosphere, the college publishes peer reviewed Biannual International Journal titled “International Journal of Research” with ISSN number. Students are motivated to undertake research at college level and also participate in inter collegiate research convention AVISHKAR. Prof. Vishwas Deshmukh was appointed as the convener of this committee for the academic year 2019-20. The AVISHKAR Research Convention Committee of the college conducted an orientation program for students on 29th August, 2019. Eighteen students participated in the 14th Inter-Collegiate Research Convention.

	Research projects in diverse Category was presented in the 14th Inter-Collegiate Research Convention .Some of the teaching faculties of our college are recognized as Post Graduate Teachers and Research Guides. The Chemistry, Zoology and Botany laboratories of the college are recognized for MSc by Research and Ph.D.
Human Resource Management	Staff Development Program: Faculties are encouraged to participate in various programs like Orientation, Refresher, Short Term Courses, Workshops, and Conferences to upgrade their knowledge. A number of activities are organized by the IQAC throughout the year. Teachers are encouraged to participate in workshops and seminars organized by other colleges. Student's feedback: Students give online feedback for every teacher at the end of each academic year on various parameters. This feedback is perused by the teachers themselves and the data is used by them to make changes in their approach to facilitate them to be better teachers. Student's feedback is also taken on the administrative aspects of the college including facilities like canteen, cleanliness and library facilities. Staff Placement and Promotions: Placements of the faculties are done according to the UGC norms. Promotions of the non-teaching staff are done as per the directives of the Government of Maharashtra issued from time to time. Grievance Redressal system: The College has a Grievance Committee to address various grievances of the staff. For addressing grievances of women, the college has a separate committee, named Mahila Takrar Committee. The college has a provision of addressing issues related to harassment of women at the workplace through its Women Development Cell (WDC).
Industry Interaction / Collaboration	The following field trips and industrial visits were organized by the Self-Financed departments of the College. The Department of BMS, BBI, BAF and Chemistry have jointly organized a one day visit to the Reserve Bank of India- Monetary Museum-Fort. The Department of BMS, BBI, BMM and BAF has organized a - three day

	Industrial visit to Nashik - Igatpuri, from 11 th February, 2020 to 13 th February, 2020. The Department of Computer Science and Information Technology had organised a one day industrial visit to “Aiolos Solutions Pvt. Ltd.” at Vikhroli West. The Department of Computer Science and Information Technology had also organized a two day industrial visit to “IIT –Pune” from 04 th March, 2020 to 05th March, 2020.
Admission of Students	The College strictly follows the guidelines framed by the University of Mumbai with reference to admissions. Mandatory Online registration for students seeking admission in the first year of graduation through University of Mumbai Portal. Admission process for all classes is conducted through Cloud Server. Being a Muslim Minority College 50 percent seats are reserved for Muslim Minority Students, with reference to admissions in the first year of under graduate courses the College in-house students are given preference. All the guidelines and norms regarding admission issued by the University of Mumbai are observed.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	The College conducts semester wise examinations smoothly. The seating arrangements of the students are displayed daily one hour before the start of the examination through the notice board. The college follows a Centralized assessment program-CAP for all semesters. All answer books are masked. Distribution of results and mark sheets is done within the schedule dates. The regular examinations of even semester and ATKT examinations for odd semesters of subjects which were not conducted in the mid of March due to COVID-19 were conducted in Online mode in the academic year 2020 - 21. The college had used Google platform for smooth conduct of these examinations. The Department of computer science and the Information technology joined hands to generate official email ids for every student and created virtual classrooms - Google Classrooms for each and every class. Teachers were assigned with duties to help students to join in

	their respective Google Classrooms. Mock tests were conducted for students on scheduled dates for smooth conduct of examination. Questionnaires were framed by subject teachers on Google form. The entire online examination process was conducted strictly following the guidelines outlined by the University of Mumbai.
Planning and Development	The college has an IBM Xone Server that preserves and provides official and academic data. Time table for each class is prepared in advance for each semester the same is shared with teachers and students in their respective WhatsApp group and posted on the College Website. Every lecture is monitored by the Lecture Monitoring Committee. A report of which is shared with the Principal and the Convener on a daily basis. During admission students are allowed to select subjects related to their field of interest. Class Mentors strictly monitor their respective class student’s attendance and also collect feedback from the students.
Administration	Submission of retirement related documents is done manually before six months of the retirement. The service record of all the employees is maintained in the service book. Promotional records, seniority and provident fund record are also maintained.
Finance and Accounts	The college has a fully computerized office and financial accounts sections. The maintenance of the college accounts is done through Tally ERP. The salary bills are generated and submitted through HTE Sevaarth portal which is a centralized web based integrated system of personal information and payroll for Grant in Aid institutions in Maharashtra.
Student Admission and Support	Student’s admission-filling of admission form and payment of fees is done through an online process followed by physical verification of documents. On successful admission the students are informed through SMS. The day to day activities for students including important notifications are posted in their respective WhatsApp groups created for the same by each Department.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mrs.Shweta Dubey	One-day Workshop on Filing AQAR under New NAAC Process	B. K. Shroff College of Arts amp M. H. Shroff College of Commerce and IQAC cluster India	1000
2019	Dr.N.A.Jafry	One day NAAC sponsored National level workshop	Pillai College	500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop in “Basic in Bioinformatics” organized by Department of Botany and CS	NA	27/08/2019	27/08/2019	12	0
2019	One Day Workshop on ‘Effective Use of Google Drive for Teaching Staff	NA	24/09/2019	24/09/2019	40	0
2019	NA	Short Term Certificate Course on Advanced Tally, Advanced	10/11/2019	10/02/2020	0	5

		Excel and GST				
2020	Two Days Workshop on ADVANCED MICROSOFT EXCEL organized by Department of Mathematics	Two Days Workshop on ADVANCED MICROSOFT EXCEL organized by Department of Mathematics	07/01/2020	08/01/2020	2	13
2020	Workshop on “Ethical Hacking” in association with i3indya technologies organized by CS	NA	06/02/2020	07/02/2020	10	0
2020	Online Webinar on “Cyber Security Awareness” organized by CS	NA	30/04/2020	30/04/2020	122	0
2020	Webinar Titled Online Education: Tools and Techniques organized by Library	NA	06/05/2020	06/05/2020	94	0
2020	One day Webinar on “Significance of Research in Media Today” organized by department of BAMMC in association with IQAC	NA	14/05/2020	14/05/2020	100	0
2020	National Webinar on Effective Communicat	NA	19/05/2020	19/05/2020	300	0

	ion Presentation Skills organized by Department of Accounts					
2020	National Webinar titled “Surviving COVID_19: The Future Perspectives” organized by department of Economics	NA	27/05/2020	27/05/2020	478	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Attended “Workshop on Avishkar Research Convention: 2019-20” organised by Department of Students Development, University of Mumbai	1	14/08/2019	14/08/2019	1
Participated in Refresher Course in Commerce, Accountancy Management” organised by UGC-Human Resource Development Centre, University of Mumbai	1	17/06/2019	29/06/2019	13
Refresher Course in “Nano	1	29/08/2019	11/09/2019	14

Physics and Electronic (Core)" organized by UGC-Human Resource Development Center, Devi Ahilya Vishwavidyalaya, Indore				
Participated "FDP on GST" organized by Western India Regional Council of ICAI, Smt. M. M. K. College of Commerce and Economics and University of Mumbai	2	18/11/2019	18/11/2019	1
Workshop on "The Revision of Syllabus of F.Y.B.A Paper I organized by Board of Studies in Sociology, University of Mumbai and St. Andrew's College Mumbai	2	15/01/2020	15/01/2020	1
FDP on "Innovative Experiments using Open Source Resources for UG Physics Students" organized by R. D. and S. H. National College in collaboration with UGC-DAE Consortium for Scientific Research, Kolkata Center	1	06/02/2020	07/02/2020	2
Participated short term course on "Contemporary	1	06/02/2020	12/02/2020	6

Strategies for Teaching and Assessment organised by Human Resource Development Centre, University of Mumbai				
Participated “At The Peer Review Workshop of Semester I, III and V Zoology Books” organized by Sophia College in collaboration with Board of Studies in Zoology, University of Mumbai	1	15/02/2020	15/02/2020	1
Three Days National Level FDP on “Online College Management and Online Content Creation Tools” organized by Lala Lajpat Rai College of Commerce and Economics and University of Mumbai	1	30/04/2020	02/05/2020	3
One Week Online FDP on “Transition Management for Higher Education during COVID-19 Pandemic-A Roadmap” organized at Chhatrapati Shahu institute of Business Education and Research, Kolhapur under MHRD, Government of India	1	02/05/2020	06/05/2020	5

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical and leave travel reimbursement. A number of programs are organized by the IQAC various departments of the college to develop the professional skills of the teaching staff. These programs are sponsored by the Management. Degree College teachers avail loan from Junior College Employees Co-op Credit Society Ltd in financial emergencies	Medical and leave travel reimbursement. Financial help in crisis. A number of programs are organized by the IQAC various departments of the college to develop the professional skills of the non-teaching staff. These programs are sponsored by the Management. Degree College teachers avail loan from Junior College Employees Co-op Credit Society Ltd in financial emergencies	Scholarships, Financial Support, Book Bank facility, Remedial coaching, Counselling by professional counsellors and in-house counselor CA. Ashfaque Karim. Health Awareness Programs, Career Guidance and Placement cell, a number of seminars, industrial visits and workshops conducted by almost all the departments for overall development of the students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal audits regularly. The finance and account is managed systematically in the institute. Management takes regular review of the financial position of the college. Internal financial audit is conducted on a yearly basis by S. M. Lasrado Company. No external audit was not conducted in 2019-20. Audit reports and audited statements of accounts are discussed in the College Development Committee. Queries and suggestions are resolved satisfactorily. The Institute also ensures timely submission of audited utilization certificates to concerned funding agencies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Arena animation, NEFT payment, Edu docs, One Up Events and Promotion, Saraswat Cooperative Bank, Bank Statement, Khushi Travels, SBI NEFT	197266	Jashn-e-Rizvi Inter Collegiate Fest

View File

6.4.3 – Total corpus fund generated

600321

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	National Quality Assessment and Certification (NQAC)	Yes	Principal and Vice Principal, Heads of the Departments
Administrative	No	NA	Yes	Principal and Office Superintendent

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parent-Teachers meeting of the first term for Degree College was scheduled on 5th October, 2019. Parents were accompanied by their children/wards to their respective classes to meet mentors. The feedback forms were filled by the parents and records were maintained by the mentors. Parents were made aware of the University Attendance System and efforts put by all the faculties for personality development of the students. More than 250 parents met mentors and discussed the problems faced by them and the students. The second PTA meeting for the academic year 2019-20 was held on 17th February 2019 in the Seminar room at 9:00 am. The Meeting was held in two sessions. First session was meeting with counsellor. Dr. (Mrs). Saba Jivani, Clinical Psychologist and Counsellor at Global Hospital was the Speaker for the counselling session. Ms. Saba Jivani in her address to the gathering emphasized the role of Parents, teachers, siblings, elders and friends in the Development of the child. The second session was a meeting with mentors of the respective classes. More than 225 parents interacted with various class mentors in Arts, Science and Commerce.

6.5.3 – Development programmes for support staff (at least three)

1) Short Term Certificate Course on “Advanced Tally, Advanced Excel and GST” by IQAC. 2) The Department of Chemistry has organized two programs a) Hands on training workshop on “Microsoft Excel” for all the Laboratory Assistants and Laboratory attendants. Dr. N. A. Jafry, Assistant Professor Department of Chemistry was the resource person. b) The Department of Chemistry has organized a Workshop on “Safe use of LPG (Cooking gas)” by Hindustan Petroleum Ltd for all the laboratory staff members. 3) The Department of Zoology has organized a talk on “Awareness of Marine Pollution”.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Dr. Rizvi Digital Library and Resource Centre for Specially Abled. 2. Two scholarships launched by the Management for excellence in academics and sports on Founder’s Day. 1) Mr. Abis Rizvi Minority Educational Scholarship 2) Mr. Saquib Rizvi sports Scholarship 3. Feedback is taken from the students, parents and alumni. The same is analyzed and used to reorient the teaching learning process. 4. Modern teaching methods using ICT both in aided and self-financed courses.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One Day Workshop on 'Effective Use of Google Drive for Teaching Staff	24/09/2020	24/09/2019	24/09/2019	40
2019	Orientation/Induction programme for First Year Degree College	30/09/2019	30/09/2019	01/10/2019	370
2019	Foreign Delegation Visit to the college by Urban Bossard Rektor Schulen Baar, Switzerland	12/10/2019	12/10/2019	12/10/2019	127
2019	Short Term Certificate Course on Advanced Tally, Advanced Excel and GST	10/11/2019	10/11/2019	10/02/2020	27
2019	One Day Workshop on NET/SET Examination (Commerce)	28/11/2019	28/11/2019	28/11/2019	66
2019	One Day Workshop on 'How to become a Successful Entrepreneur'	16/12/2019	16/12/2019	16/12/2019	100
2019	Skill Enhancement Training Programme on 'Digital Marketing' with Makeintern B	19/12/2019	20/12/2019	20/12/2019	90

	Plan Championship and E Cell IIM Calcutta Event				

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

? Swachha Bharat Abhiyan activity was conducted by NSS in which 57 students participated. ? Poster Making Competition and Sapling Plantation on the occasion of ‘World Environment Day was conducted by the department of Zoology on 10th June 2019 in which 18 members participated. ? Tree Plantation in college area was performed by the department of Botany on the occasion of ‘World Environment Day’ on 10th June 2019. ? ‘Cleanliness Drive at Bandra Station on 21st July 2019, in which 25 members participated, on 25th July 2019, at Carter Road in which 46 members participated and on 04th August 2019 at Mangroves in which 75 members participated. It was conducted by NSS. ? ‘International Day for conservation of Mangrove and Poster Competition was conducted by department of Zoology on 26th July 2019, in which 29 members participated. ? Conservation of water/ Water harvesting/ Watershed Development was conducted by NSS at Adopted Village, Manor, Palghar in which 82 members participated. ? A group discussion on ‘Population in Mumbai was conducted by department of FC on 7th September 2019, in which 08 members participated. ? Preparation of various medicinal plants on the topic ‘Medicinal Garden was conducted by department of Botany on 24th September 2019. ? ‘Tree Plantation at Ali Allana English High School , Manor, Palghar was conducted by NSS in which 125 saplings of various trees like Mango, Ashok, Babul, Peepal etc. were planted on 1st November 2019, in which 127 members participated. ? Environment Friendly e - waste disposal certificate received from ‘Enviorn - care’ recycling private limited, sound management of e-waste by control pollution control board and Maharashtra pollution control board for disposal of 200 kgs e-waste on 29th November 2019. ? Save Water Rally was conducted by NSS from college to Carter road on 9th December 2019, in which 26 members participated. ? ‘Beach Cleaning’ activity in collaboration with Blue Project, United Way was conducted by department of Zoology on 21st December 2019, in which 19 members participated. ? ‘Tree appreciation and Herbarium preparation was conducted by department of Botany on 24th December 2019. ? A talk on awareness of Marine Pollution in collaboration with united way was conducted by department of Zoology on 9th January 2020, in which 100 members participated. ? ‘NO Lift Day’ was celebrated on the occasion of ‘’National Energy Conservation Day’ by department of Physics on 11th January 2020, in which all the students, teaching staff, non teaching staffs of Degree College participated. ? Inter college competition on Life without Plastic was conducted by department of Zoology on 19th January 2020, in which 22 students participated. ? Farmer Centric / agriculture based activity like organic farming, distribution of ‘COMPOST

PREPARED from college WET WASTE’ was conducted by NSS. ? World Environment day was celebrated by celebrating E- Quiz by department of Botany.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	7
Ramp/Rails	No	0
Braille Software/facilities	Yes	0
Rest Rooms	Yes	7
Scribes for examination	Yes	0
Special skill development for differently abled students	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	04/08/2019	1	Mangrove Cleaning	Save Seashore	75

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Staff	24/07/2019	The Management has provided a manual of code of conduct to teaching and non- teaching staff for the smooth and efficient functioning of the college. The main objectives of the same are as follows: 1. To Increase our efficiency in our college work and make our functions cordial and smooth. 2. To reach our goals like to “Develop Entrepreneurs/Industry Leaders/ with integrity. 3. To achieve our motto. A code of conduct consists of: 1.

		Responsibilities, Duties and Responsibilities of Principal, HOD, Faculties, Class Mentors, committees, laboratories and library and mentors and Flying squad. 2. Leave Application Procedure. 3. Staff Discipline.
Code of Conduct for Students (College Prospectus)	10/06/2019	The code of conduct for students has been drafted and published in college prospectus. Principal of the college informs the students about the code of conduct, highlighting discipline in the Orientation Program for the first year students. The college also has discipline committee consisting of senior professor and his/her team of teachers who supervises and looks after the overall conduct of the students. As a mechanism to follow the code of conduct effectively, the defaulters are asked to submit (subject) assignments or fines or participate in an activity as social responsibility in adopted village.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
• Webinar on Mumbai floods and finding solution with citizen’s participation.	18/06/2019	18/06/2019	58
• Yoga Day” was observed. NCC cadets performed Yoga Asana	21/07/2019	21/07/2019	21
• Plastic awareness Lecture	25/07/2019	25/07/2019	44
• Kolhapur and Sangli flood donation drive	19/08/2019	26/08/2019	20

• Kolhapur and Sangli flood Relief distribution. More than 100 families were benefited	26/08/2019	28/08/2019	47
• Charity Donation Drive (Biscuit-400 packets, soap-400, grocery-30 kgs	14/09/2019	14/09/2019	58
• A field visit to “Jeevan Sahara” an ‘OLD AGE’ home in Vasai	16/09/2019	16/09/2019	9
• A visit to Holy Family Hospital	16/09/2019	16/09/2019	42
• Blood donation Camp in collaboration with TATA MEMORIAL HOSPITAL, PAREL – MUMBAI 64 Blood Bottles were collected from students and staff.	21/09/2019	21/09/2019	174
• Eye checkup camp for students and staff	21/09/2019	21/09/2019	182

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green Land Scalping with trees and Plants to reduce Air Pollution. Nerium plants have been planted. 2. Liquid Waste Management 3. Solid waste management and production of Vermin compost fertilizer. 4. Use of Bicycles and Public transport. 5. Electricity is Judicially and Frugally used in the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE - I 1. Title of the Practice: Financial patronage 2. Goal: To provide a financial help to teaching, non-teaching staff and Students of the college. 3. The Context: Dr. Rizvi had set up Rizvi Education Society to fulfill his desire to help the less fortunate who are unable to pursue higher education. The stated vision of the college is ‘Upliftment of Muslim minority students through Quality Education’ to this effect, keeping in mind the rules for minority institutions, our intake of students ranges from the affluent to the under privileged section of the society as well as quite a few first generation learners too. We believe in empowering and transforming the lives of the students through education. 4. The Procedure: A considerable size of our student’s population belongs to the lower economic strata. Many a times students find it difficult to pay their fees and therefore, i) The management provides them with the option of paying fees in multiple installments. ii) The management has also very generously set up two scholarships [ABIS Rizvi minority Educational Scholarship and Saquib Rizvi Sports Scholarship] in academic and sports respectively to help the needy and deserving student cash

prize towards, ABIS A.H. Rizvi Memorial award, for the outstanding performance and academic achievements on 29-2-2020, total of Rs 30,000/- [Thirty Thousand] Rs 5,000/- each for six deserving students were given. iii) Our Class-IV employee Mr. Arshad Patel was also helped by the management on 13th December, 2019 by giving Rs 1,00,000/- [one lakh] for the treatment of his wife suffering from throat cancer. iv) Our management also provides complete support to our faculty members to organize seminars/ workshops/ conference at national and international level. 5. Evidence of success: i) Some teaching staff contributed Rs. 25000/- [Twenty Five Thousand] cash to help Mr. Pravin Dubey parent of a students to pay fees on an urgent basis. ii) Some of the students completed their degree, only after receiving the financial support. iii) Head of the physics department Dr. Abhay Ranade paid the feed of rupees 7380/- (Seven thousand three hundred eighty only) to TY B.Sc Students Sachin Dubey. 6. Problems encountered and resources required: 1) Increase in the number of students, Non-Teaching staff who actually needs money either for education or for medical crisis. 2) The time gap between the application process and actual sanctioning of the fund should be reduced especially for medical help. Therefore, it is essential for immediate sanction of the application. 3) The biggest challenge is the identification of the deserving candidate. We also have identified that a small cross section of students had missed such help. 4) As the numbers of needy students are increasing year after year, the amount of financial support needs to be increased. BEST PRACTICE – II 1. Title of the Practice: Skill Enhancement/ bridging the gap between at Academia and Industry 2. Goals: ? To encourage teaching staff to adopt to new technological advancements including ICT adaptation in each classroom as well as online teaching. ? Employability skills enhancement of students on continues basis. ? To helps students nurture and develop their skills alongside their main stream degree. 3. The Context: It is said that to start something and to fail, is worse than NOT to start anything at all. It is always the start that requires the greatest effort. Entrepreneurship is an important driver of economic growth and innovation. Thus, nurturing it ensures a positive social and economic impact. As an educational institution, we realize that embarking on an entrepreneurial career path to quote being your own boss is exciting for the students. We consider it our responsibility to guide and make our students aware about their own intent and potential, their research temperament, their mindset, as well as the need to network and take timely help or advice. Towards this purpose, our management encourages us to organize short-term skill based courses for our staff and students. These courses provide hands on training to develop practical skills as per industry need so as to increase employability skills of the students. Skill based courses promote independence or entrepreneurship. As it is a latent skill present in the students that is developed, the learning is faster and the outcomes are more fruitful. As mentors of our students, we want the best for them. It is thus a fulfilling experience for us to facilitate vocational skill based courses alongside mainstream degree courses to ensure a greater marketability for our students as well as a more satisfying experience for them. 4. The Practice: Career Guidance Cell / Placement Cell ? To Empower women and girls working in retail, National Yuva Co-operative Society has conducted training for girls under CSR of trust, on August 2019 to July 2020 (For 1 year) 220 students were selected [MOU] ? Campus to Corporate Careers [C2C] program was held by ‘Techno serve Business Solutions to Poverty’ from July 2019 to May 2020 [for 1 year] 7 students were selected, 6 students were short listed [MOU]. ? NIIT Campus recruitment by NIIT and ICICI Bank on the month of August 2019. 62 students registered, 17 interviewed and 14 were shortlisted. ? Training for teaching skills by Dsimplify in the month of October 2019, 115 students selected. ? BSE CSR project by BSE institute on 24 th June 2019. 89 students were selected. ? Educational visit to RBI Monetary Museum by Planning Forum Committee in the year (2019-2020) where 02 teaching staff and approx. 40 students participated.

? Orientation workshop at P.D. Hinduja Hospital, Mahim, Mumbai – 16 was held on carrier in “Health Science Industry” on 28 th February 2020. Around 60 students of science and 4 teachers attended the workshop. The workshop was organized by science association and all science departments. ? Students Council amp Career guidance cell in association with ‘Help Yourself Foundation’ and ‘Global Opportunities Pvt. Ltd. had organized a ‘Global Education Fair’ on Saturday 7th December 2019. The aim was to benefit young minds of our college by exploring them to opportunities is overseas education. The representatives from different Universities from various countries were in our premises. ? Workshop on Bonsai, Bottle Garden, and flower arrangement was held by Dept.of Botany. 70 students were trained for the said activity. ? Dept. of Mathematics amp Statistics conducted :i. Two day workshop on “Advanced Microsoft Excel” on 7th and 8th January 2020. 45 students 15 staff members were trained in the workshop. ii. Conducted 2 day Online National Faculty Development program on “Statistical Analysis of Quantitative data” using advance excel for research scholars on 3rd and 4th June 2020. More than 3200 students from all over India registered, but 1500 students actively participated. • Computer Science Information Technology dept. conducted : i. Placement drive in collaboration with IDBI bank on 7th Jan. 2020. 02 students attended the drive. ii. Employability Training Program named ‘Campus to Corporate” in collaboration with an NGO – Association of Muslim Professionals on 11th Jan. 2020. 105 students had participated in the program. iii. Pre placement selection process for the placement in various companies in association with Squad InfoTech Pvt. Ltd was held on 13th Jan 2020. 57 students attended out of which 5 students were selected. iii. Pre placement selection process for the placement in various companies in association with Squad InfoTech Pvt. Ltd was held on 13th Jan 2020. 57 students attended out of which 5 students were selected. iv. Placement Drive by ‘Endurance International Group’ was held on 14th Jan 2020. 36 students attended out of which 1 student got selected. v. Webinar on “Basics of Web development Technologies” was held on 2nd May 2020. 128 students attended the webinar. vi. A pre-placement talk by ‘Silver link Technologies’ was held on 8th August 2019. 52 students attended out of which 01 student got selected. • Major and Minor Research Projects to be submitted to different Research Organizations like University of Mumbai, ICSSR and IMPRESS and few more. 5. Evidence of Success • Many of our teachers have successfully adopted majority of modern pedagogic styles and ICT for their offline online classrooms. • Study materials are uploaded on the College Library website. • Expected improvement in result. • A lot of our students have been absorbed by the industry and some have been managed to provide their families by using the skills that they have learnt. 6. Problems Encountered and Resources Required • The demand for ICT resources is increasing and paucity of funds has been the biggest impediment which may dampen the spirit of technology adopted by teachers. • Maintenance upgradation of the systems has turned additional financial burden. • Although these courses introduced the students to specific skill set, they are too short for the entire skills building that could help the students more. • A good interface with the industry experts who will also provide hands on training.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.rizvicollege.edu.in/pdf/iqac/BestPractices2019_20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

College Library The library was renovated to provide improved services to the students and staff. The many new equipment’s, various features were introduced. Dr. Rizvi digital library and Resources Centre for Specially Abled was

inaugurated on 24th July, 2019 i.e. on Founder's Day Timely knowing, recognizing the value of the library, our President Dr. A.H. Rizvi took great interest and a sound initiative in renovating the library. Shri Vinod Tawde, Minister of Higher and Technical Education, Shri Adv. Ashish Shellar Minister of School Education Maharashtra inaugurated the Library. To encourage learning, teaching and research the college library offers following wide range of facilities. 1. College library has 49644 books, 26 journals, 21 magazine and 20 newspapers. 2. It has management software like SLIM21, Access to NLIST database, National Digital Library, E-books (purchased) also E-resources. 3. A membership to American Library, 4. College library website provides 247 remote accesses to library E-resources. 5. There are 21 computers for students and teacher 6. Installation of Android Kiosk allow user to search library database (OPAC) and surf internet too. 7. Digital LED board, signage TV to display library and college related notice. 8. Door access control system is also installed to record user login and logout time. 9. Books are issued using RFID Card. 10. Documents scanners have been installed to scan and convert documents to pdf format. Question papers, newspaper articles are scanned time-to-time and uploaded on library website using the scanner. 11. For the "Specially abled" users, a special section has been provided. Optelec clear reader machine is provided for Blind Readers. 12. NVDA – screen reader is also installed in the computer to aid low vision reader to use computer effectively. 13. To keep the track of daily usage of library computer our computer science students has developed a in-house software.

Provide the weblink of the institution
http://www.rizvicollege.edu.in

8.Future Plans of Actions for Next Academic Year

• Renovation Science Laboratories and Examination Room. • Implementation of Solar Power Plant and Rain Water Harvesting. • To organize State/National/International Level Seminars, Conferences, Faculty Development Programmes and Workshops. • To promote paperless administration, online admissions. Update mobile App for attendance. • To mobilize financial support from various funding agencies. • To start more Career Oriented Add-on Courses. • To replace traditional tube lights/ bulbs by power saving white LED bulbs.