

Rizvi College of Arts, Science and Commerce
Off Carter Road, Bandra (West), Mumbai - 400 050

7.2.1. Best practices

Best Practice I

1. Title of the practice

Financial Patronage - “Help others to achieve their dreams and you will achieve yours.”

2. Goal

To provide a financial help to teaching, non-teaching staff & Students of the college.

3. The Context

Financing the college fees is not easy in a country like India where the cost of education is scaling higher day by day. Dr. Rizvi had set up Rizvi Education Society to fulfill his desire to help the less fortunate who are unable to pursue higher education. The stated vision of the college is ‘Upliftment of Muslim minority students through Quality Education’ to this effect, keeping in mind the rules for minority institutions, Out intake of students ranges from the affluent to the under privileged section of the society as well as quite a few first generations learner’s too. We believe in empowering and transforming the lives of the students through education. Helping low income students to continue their education during COVID-19 pandemic. The stay at home orders during the pandemic exacerbated the financial challenges of the citizens. In such situation the college took the steps to provide affordable financial help.

4. The Procedure

A considerable size of our student’s population belongs to the lower economic strata. Many a times students find it difficult to pay their fees and therefore managing fees effectively and digitally has become a necessity of educational institute.

- i) The management provides them with the option of paying fees in multiple installments in the best possible way or by paying a complete fee to an eligible child, belonging to SC/ST/BC/EBC. Differently Abled categories will be preferred.
- ii) The management has also very generously set up “Two Scholarships” [ABIS Rizvi minority Educational Scholarship and Saquib Rizvi Sports Scholarship] in academic and sports respectively; to help the needy and deserving student The Cash Prize towards, ABIS A.H. Rizvi Memorial award, for the outstanding

performance and academic achievements of Rs 73,875.00 for 5 deserving students by paying their 100% fees or partial.

iii) “Sports Free ship” (half/full free ship) is also being given to 04 students of total amount Rs. 20,730.

iv) Two students have received a total of Rs 42,283.00 free ship.

5. Evidence of Success

i) Some of the students completed their degree only after receiving the financial support.

6. Problems Encountered and Resources Required

A. Problems Encountered

- i) Increase in the number of students/ non-teaching staff who actually needs money either for education or for medical crisis.
- ii) The time gap between the application process & actual sanctioning of the fund should be reduced especially for medical help. Therefore, it is essential for immediate scrutiny of the deserving application, verification and sanction of the application.
- iii) The biggest challenge is identification the deserving candidate. We also have identified that a small cross section of students had missed such help.
- iv) As the numbers of needy students are increasing year after year, the amount of financial support needs to be increased.
- v) Inability to take advantage of Financial Aid because of the lack of awareness of various types of scholarships that are available in India for financially weaker students like K.C. Mahindra Scholarship, AICTE-scholarship, Central Sector Scheme of scholarship, Cultural Talent Search Scholarship etc.

B. Resources Required

Special Assistance programme by UGC focuses on providing financial support to research base institute & colleges. Therefore more publicity and simple explanation of the application procedures are required and the college may take

more aggressive steps towards this awareness creation so that more students can avail the financial help.

Best Practice II

1. Title of the Practice

Online Education: Tools and Techniques

2. Goals

- To keep the spirit of Teaching on during pandemic.
- To help teachers to prepare e-content for library institutional repository and online learning.

3. The context

Online teaching was challenge for most of the teachers at the advent of pandemic. Teachers as well as students were in a fix to adjust them to understand and adopt the online teaching process as different subjects required different online teaching techniques. In such situation the college with the help of library department organised this webinar.

4. Procedure

Webinar on Online Education: tools and techniques organised by Library department on 6th May, 2020 where 94 teachers participated. Teachers were introduced to various tools and techniques to prepare presentation for study purpose. Some of the tools like Flyer maker App for banner making, Google form for registration and feedback, Cinema FV5 App for video shooting, Kine Master App for video editing and effects, Google Translate App for translating text/file/photo were taught. The Resource Person was Mr. Ramakant Navghare, Librarian, CKT College, Panvel.

5. Evidence of success

The detailed workshop helped teachers understand the use of various technical and online tools in teaching. All the teachers use Google forms regularly for creating question papers as well as logging in registration details for many events and activities. The workshop and training has boosted the confidence of all non technical teaching staff in their ability to use technical tools to make the teaching learning process more efficient and effective.

6. Problems Encountered and Resources Required

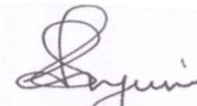
A. Problems Encountered

Familiarizing the faculty members with the online mode was a challenge, especially for those who were resistant towards the use of technology.

B. Resources Required

SOP about the working of these online tools and platforms are required to be designed and distributed to the faculty members for the reference and preliminary troubleshooting.




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